

**Safe Routes to School (SRtS)  
Information Meeting Minutes  
April 13, 2009**

The information session began at 3:40 p.m. in the SAU Conference Room at Moultonborough Academy.

In attendance: Maud Anderson, Cassie Coons, Tom Dawson, Sara Fogarty, Scott Kinmond, Michael Lancor, Carolyn Nelson and Laurie Whitley

Unable to Attend: Carter Terenzini, Pasha Marlowe and Joanne Coppinger contacted Mike Lancor in advance to indicate they were unable to attend.

Mike Lancor began the meeting by indicating that one of the three posting sites for this meeting incorrectly posted the meeting for Thursday, April 16, 2009. As a result, it was determined that today's meeting would be an "Information Session" during which the Safe Routes to School (SRtS) Task Force members would not take any action.

SRtS Overview: John W. Corrigan from the N.H. Department of Transportation distributed a brochure on the Safe Routes to School program and presented a PowerPoint overview of the program. This PowerPoint is available on the DOT website.

Startup Grant: The Moultonborough Town (LEA) and School District have received a \$5,000 startup grant for initial planning and non-infrastructure planning.

Planning Concept: The SRtS Task Force will need to use a planning concept known as the "5Es" (Evaluation, Education, Encouragement, Enforcement, Engineering).

SRtS Task Force Actions: Task Form members will need to tailor a local program based on community needs and interest. Possibilities include:

- Surveying parents and students to determine their current choices and attitudes toward walking and bicycling.
- Mapping existing and potential safe routes from residential neighborhoods to school.
- Developing a travel plan.
- Teaching children safe practices for walking and riding.
- Sponsoring events that will show community support for walking and bicycling.
- Coordinating with police to increase enforcement of traffic laws.
- Identifying and constructing needed physical improvements, including sidewalks, signs, crosswalks, bike paths and routes, trails, etc.
- Conducting follow-up surveys to see if attitudes and behaviors have changed.

Competitive Funding: Towns and School Districts that receive Planning Grants become eligible to compete for comprehensive infrastructure and/or non-infrastructure programs. Round 4 of funding will take place in the fall of 2009 with awards announced in early 2010.

Our Scope of Work: Mike Izard (Lakes Region Planning Commission) is consulting with our SRtS Task Force. Mike used a PowerPoint presentation to review the following actions that need to be taken:

- Administer and compile required national parent and student surveys,
- Observe and create a map of walking and biking opportunities,
- Review current Town and Master Plan Goals or statements related to pedestrian traffic,
- Conduct three additional task force meetings,
- Solicit public information, and
- Create a travel plan report.

Timeline: Mike Izard proposed the following time line milestones:

- May 4, 2009 – surveys sent home
- May 15, 2009 – surveys returned
- June/July 2009 – Document Existing Conditions
- August 18, 2009 – SRtS Committee Meeting
- September 8, 2009 – PTA Presentation
- October 2009 – Final Report/Committee Meeting

Surveys: The parent and student surveys will be taken during the week of May 11. An article will appear in the May issue of PawPrints. MCS teachers (K-6) and MA teachers (7-8) will be asked to conduct the student surveys on May 11, 12 and 13. The parent surveys will be sent home with students in grades K to 6 on May 11 and mailed to the parents of students in grades 7 and 8.

Next Meeting: The next meeting will be from 3:30 to 5:30 p.m. on Monday, May 4, 2009 in the SAU Conference Room. Agenda items will include: cover letter for surveys, markup 2-mile radius map, and brainstorm the 5Es.

Respectfully submitted,

Michael Lancor,  
Superintendent of Schools